

DRAFT Minutes

Joint Park & Recreation Committee Meeting

Tuesday, March 19, 2013 – 6:00pm

N165W20330 Hickory Lane

Jackson, WI 53037

1. Call to Order & Roll Call.

Doug Alfke called the meeting to order at 6:15 p.m.

Members present: Beau Flitter, Lisa Gillitzer, Bill Haese, and Laurie McGraw.

Members Dennis Jeske, John Binsfeld, and Judy Rupnow arrived later.

Staff present: Kelly Valentino, and Susan Rank.

2. Approve Agenda for the March 19, 2013 meeting.

Beau Flitter made a motion to accept the agenda for the March 19, 2013 meeting. Bill Haese seconded the motion. Vote: 4 ayes, 0 nays. The motion passed.

3. Approval of Minutes – January 15, 2013 meeting.

Bill Haese made a motion to approve the January 15, 2013 minutes as presented. Beau Flitter seconded the motion. Vote: 4 ayes, 0 nays. The motion passed.

4. Monte Carlo Night – Event Update and Financials.

Kelly Valentino handed out the financial report. The event was well attended.

Discussion ensued. This was a discussion/informational item only. No action was needed.

5. Volunteer/Staff Training and Appreciation/MVP award – Friday, April 5.

The event will be at the Community Center from 5:30pm – 7:30pm. This was an informational item only. No action was needed.

6. Friends Group Update.

Kelly explained that she had contacted the IRS to see how soon they might anticipate some help. She was told that they were 8 months to 1 year behind. So it is still a waiting game. This was an informational item only. No action was needed.

7. Park Project Updates: Town, LaCrosse, Fistball, Archery, master plan & park policies/fees.

Fistball: The Fistball people are waiting for spring. They cannot do anything with field work until then.

Archery: Kelly informed the Committee that the dedication will hopefully be in May. Cade Allcox has chosen the archery range for his Eagle Scout project. He will be working to put in benches, trees, and trash containers.

LaCrosse: Members of the West Bend LaCrosse Club are going to be marking the field. They now have official approval to use the fields.

Master Plan & Park Policies/Fees: Kelly has been asked by the Town of Jackson Town Board to deal with this issue. The Jt. Park & Rec Committee will work on this item, and then it will be presented to the Town Park & Plan Commission. From there, if approved, it will go to the Town Board for approval. This is more for creating a design for the Town grounds than verbiage for the Master Plan, although some wording will have to be tweaked.

8. Jt. Parks, Recreation and Open Space Plan – revision schedule update.

Kelly handed out a timeline sheet. It explained that in April, the Committee will start the review updates to Chapters I – III. Things will progress from there. The deadline for the revision is December 31, 2014. This was an informational item only. No action was needed.

9. Budget Review – Feb. Stat Pack.

Kelly handed out the information. This was an informational item only. No action was needed.

10. Contract updates (Town/B&G).

Kelly explained that all of the contracts were still being worked on. Progress with the Boys & Girls Club was steady, but moving forward. This was an informational item only. No action was needed.

11. 2013 Calendar of Events.

Kelly handed out the 2013 Calendar of Events. The date for the Kite Festival will be changing. There is a conflict with the date listed. This was an informational item only. No action was needed.

12. Eagle Scout Project Update: Cade Allcox.

Cade was introduced to the Committee. As reported in agenda item #7, Cade will be working on the archery range at the Jackson Town Hall and Park as his Eagle Scout project.

13. Directors Report.

Kelly presented her report. This was an informational item only. No action was needed.

14. Citizens/Committee Member Comments.

No one spoke.

15. Adjourn.

Bill Haese made a motion to adjourn. Lisa Gillitzer seconded the motion.

Vote: 8 ayes, 0 nays. The motion passed. The meeting adjourned at 7:19pm.

Respectfully submitted by: Susan Rank, Village Clerk